

MAP DIVISION PROCEDURE MEMORANDUM NO. 37

Filing Maps with Use Restrictions

In custody of the Map Division are some individual maps and map series which carry a security classification of confidential or higher. Such materials are to be kept in the Division Office safe or the East Vault on Deck 6. Staff members are authorized to have access to such classified materials via Mrs. Lee, Dr. Ristow, or Dr. Gerlach.

In the map collections are also other materials which are not security classified, but which have restrictions on their use. These do not include materials formerly classified as Restricted because that classification was reduced to Unclassified by Presidential Order. They include, rather, foreign maps and gifts on which use restrictions have been stipulated by the source through which they were obtained. They are to be filed in the regular map stacks but labeled as indicated in Map Division Procedure Memorandum No. 29.